



123 SERVICE LANE - MYTOWN  
MY STATE, 12345 - (555) 555-1234

Job Site Address:	Contact Information:
Bob Crenshaw	<b>Home:</b> 415-123-4567
4 Appalachian Dr	<b>Work:</b> 415-123-4566
Sacramento, CA 95827	<b>Contact:</b> Bob Crenshaw
	<b>Rep:</b> Danny Do Couto
	<b>Date:</b> Aug-26-2005

Job Information:						
<b>Crew:</b>	<b>Crew Leader:</b>	<b>Start Time:</b>	<b>Stop Time:</b>	<b>Estimated Hours:</b>	<b>Property Size:</b>	<b>Job Type:</b>
LS1	Jane Smith	07:00 A	06:00 P	12.00	3,000.00	Project

**Services to be performed:**

Description of work:	Details:
Landscape Project	
Tree Planting Labor	<i>Trees will be at the job site by 10:00am. Check to see that the amount of trees equals the ordered quantity.</i>
Soil Spreading Labor	<i>In addition to the soil ordered by us, customer is also going to use soil they have purchased on their own. This is located in the side garage.</i>
Masonry Labor	<i>When installing stones, follow attached image as per customer specifications. Be sure to note if additional stones were used to support the foundation.</i>

**Materials to be used:**

Material Name:	Qty:	Additional Material Used?:	Amount Used:
Trees (each)	2.00	<input type="checkbox"/>	_____
Soil (yard)	4.00	<input type="checkbox"/>	_____
Stone (block)	15.00	<input type="checkbox"/>	_____

**Recommendations:**

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I hereby acknowledge the satisfactory completion of the above described work.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Thank You!